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MEMORANDUM

DATE: September 10, 2010

TO: All Medicare Advantage Organizations, Prescription Drug Plans and 1876 Cost Plans

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RE: Release of the Plan Correction Module

This memorandum is to inform Medicare Advantage (MA), Medicare Prescription Drug Plan (PDP), and Cost Organizations that the Centers for Medicare & Medicaid Services (CMS) has released the Plan Correction Module in HPMS. Only contracts that have been approved by CMS will appear in the Plan Correction Module. You must wait until your contract is approved by CMS before you can submit a plan correction.

The plan correction module will be open from September 10, 2010 until October 1, 2010. Only changes to the PBP that are supported by the BPT are allowed during the plan correction period. To access the 2011 plan correction module in HPMS, plan users should follow this navigation path: HPMS Homepage > Plan Bids > Bid Submission > Plan Correction Request > Contract Year 2011

As stated in the August 19, 2010 HPMS memo entitled "Quality Review of Bid Submissions and Correcting Plan Benefit Packages during Rebate Reallocation Period," MA organizations were encouraged to use the rebate reallocation period to correct any errors in the PBP. As also outlined in the April 16, 2010 HPMS memos entitled "Part C benefits policy and operations guidance for Contract Year 2011" and "2011 Part D Plan Benefit Package (PBP) submission and review instructions," CMS expects that requests for plan corrections will be minimal. A request for a plan correction indicates the presence of inaccuracies and/or incompleteness of a bid and calls into question an organization's ability to submit correct bids and the validity of the final actuarial certification and the bid attestation.

Please be advised that an organization requesting a plan correction will receive a corrective action warning letter. However, an organization that requests a plan correction only to make changes to the PBP to reflect zero cost sharing for Medicare-covered preventive services will not receive a corrective action warning letter. An organization that received a warning letter for CY

2010 may receive a corrective action plan (CAP) if it requests a plan correction for CY 2011.

For questions regarding the plan correction process, please contact Venita Scott at either Venita.Scott@cms.hhs.gov or 410-786-3139 or Kateisha Martin at either Kateisha.Martin@cms.hhs.gov or 410-786-4651.