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TO: All Part D Sponsors

FROM: Amy K. Larrick, Acting Director, Medicare Drug Benefit and C & D Data Group

SUBJECT: Revisions to the Medicare Part D Medication Therapy Management Program
Standardized Format, July 2014

DATE: August 8, 2014

The Affordable Care Act (ACA) under Section 10328 specified that the Secretary, in consultation with relevant stakeholders, develop a standardized format for the written summary and action plan that is given to beneficiaries after their comprehensive medication reviews (CMRs). After extensive engagement with stakeholders in 2011, CMS prepared a standardized format for the CMR summary. The Office of Management and Budget (OMB) approved the Medicare Part D Medication Therapy Management (MTM) Program Standardized Format, Form CMS-10396, for a 3-year period and issued OMB Control Number 0938-1154 on January 20, 2012. Part D sponsors have been required to use the Standardized Format, Form CMS-10396 (1/12) for CMR summaries sent to beneficiaries since January 1, 2013.

From January through October 2013, we tested stakeholders' initial reactions and satisfaction with the Standardized Format and identified potential revisions. The stakeholders included Part D sponsors, MTM providers, Medicare beneficiaries, and a technical expert panel of long-term care professionals. We also issued a memorandum to stakeholders through the Health Plan Management System (HPMS) to receive additional feedback concerning the potential revisions. On January 17, 2014, CMS issued notice in the Federal Register, Vol. 79, No. 12, of proposed nonmaterial wording changes to the Standardized Format, and subsequently completed the requisite 60-day and 30-day public comment periods in accordance with the Paperwork Reduction Act.

On July 3, 2014, OMB approved without change the final revisions that CMS proposed for the Standardized Format through July 31, 2017. **After a CMR, beneficiaries must be provided a written summary that complies with the revised Standardized Format, Form CMS-10396 (07/14), effective January 1, 2015; however, sponsors are encouraged to begin using the revised Standardized Format sooner.** A list of the approved revisions with the revised Standardized Format is posted on the CMS MTM webpage, <http://www.cms.gov/Medicare/Prescription-Drug-Coverage/PrescriptionDrugCovContra/MTM.html>. CMS will also post revised instructions, FAQs, and a Spanish version when available.

Any questions about the Medicare Part D MTM Program Standardized Format should be sent via email to PARTD_MTM@cms.hhs.gov.