

**HPMS E-Mail**

**Date:** July 23, 2013

**Subject:** Release of Summary of Benefits Global Hard Copy Changes Report

**Message:**

The Centers for Medicare & Medicaid Services (CMS) is pleased to announce the release of the Summary of Benefits (SB) global hard copy changes report for Contract Year (CY) 2014 in the Health Plan Management System (HPMS). The report is accessible via HPMS > Plan Bids > Bid Reports > CY2014 > SB Hard Copy Change Request Global Report.

Plan sponsors are required to make any applicable changes outlined in the report prior to submitting the SB in the HPMS Marketing Module. All other SB changes must be submitted via the SB Hard Copy Change Request Module in HPMS.

Please send any questions regarding this email to [SummaryofBenefits@cms.hhs.gov](mailto:SummaryofBenefits@cms.hhs.gov).