

DEPARTMENT OF HEALTH & HUMAN SERVICES  
Centers for Medicare & Medicaid Services  
7500 Security Boulevard  
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## **MEDICARE ENROLLMENT & APPEALS GROUP**

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**DATE:** December 5, 2023

**TO:** All PACE Organizations

**FROM:** Jerry Mulcahy  
Director, Medicare Enrollment and Appeals Group  
Center for Medicare

**SUBJECT:** PACE Enrollment Guidance Updates

The Centers for Medicare & Medicaid Services (CMS) is announcing the release of updates to Chapter 4 of the Programs of All-Inclusive Care for the Elderly (PACE) Manual. The purpose of these updates is to bring our PACE enrollment and disenrollment guidance up to date with current regulatory requirements.

The final version is attached with updates marked by red, italicized font. This guidance is effective immediately. Please note, however, that most of the updates to the guidance are based on regulatory changes in CMS-4168-F that were effective on August 2, 2019.

Some general changes include:

- Updates to reflect revisions resulting from final regulations published on June 3, 2019, in CMS-4168-F (Medicare and Medicaid Programs; Programs of All-Inclusive Care for the Elderly (PACE)).
- Electronic signature option for PACE enrollment agreements.
- Pronouns made gender neutral.

The revised guidance chapter, in its entirety, and a summary of changes will be posted within 5 business days of this memorandum at the following link:

<https://www.cms.gov/medicare/enrollment-renewal/managed-care-eligibility-enrollment>.

For any questions related to the PACE Enrollment and Disenrollment Guidance, please submit your questions to <https://enrollment.lmi.org/deepmailbox>.