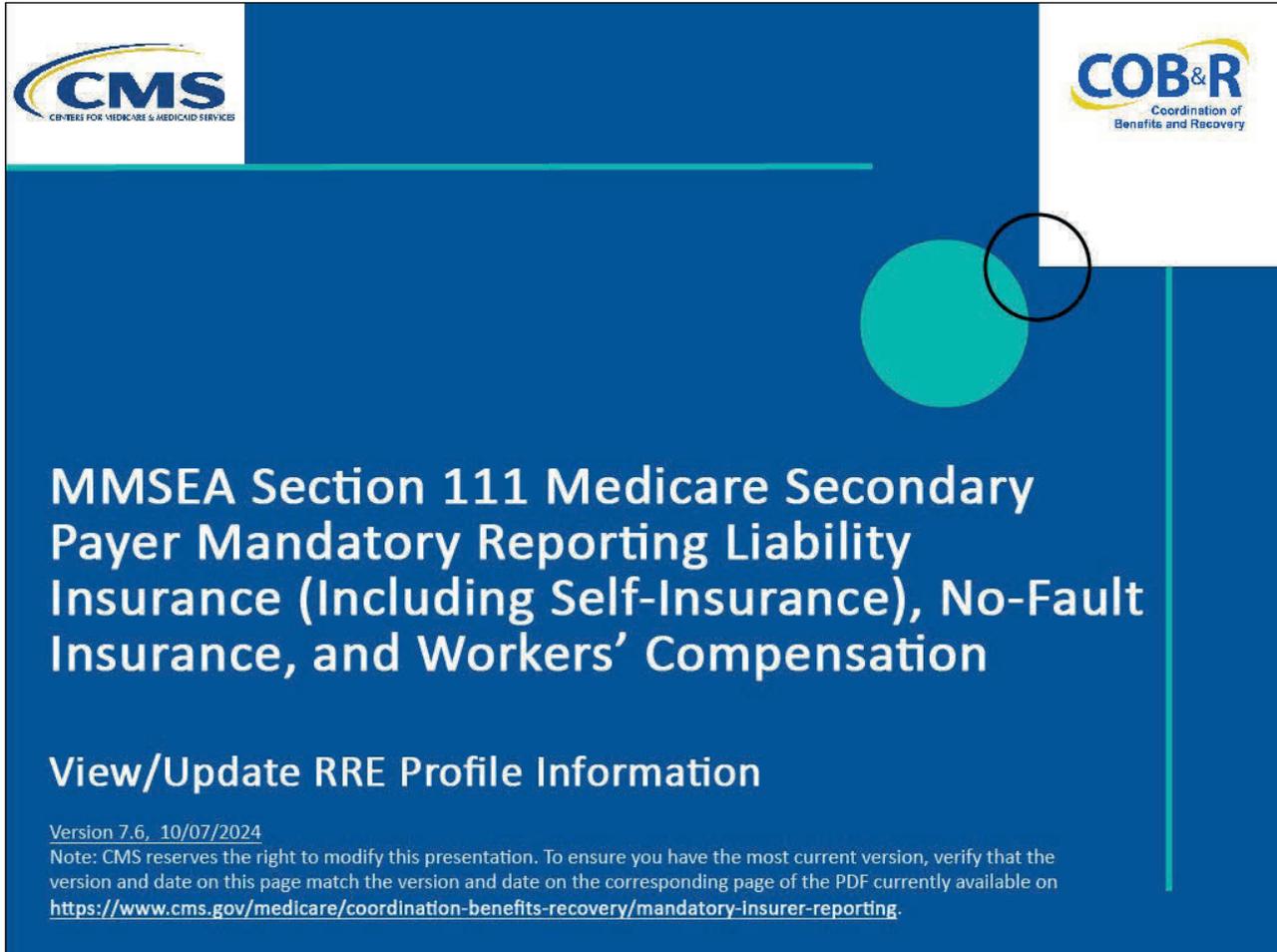


COBSW View/Update RRE Profile Information

Slide 1 of 18 - COBSW View/Update RRE Profile Information



The slide features a dark blue background with a teal circle and a white circle with a black outline. In the top left corner is the CMS logo (Centers for Medicare & Medicaid Services). In the top right corner is the COB&R logo (Coordination of Benefits and Recovery). The main title is centered in white text. Below the title is the subtitle 'View/Update RRE Profile Information'. At the bottom left, there is version information and a note about the presentation's currency, with a URL provided.

CMS
CENTERS FOR MEDICARE & MEDICAID SERVICES

COB&R
Coordination of
Benefits and Recovery

MMSEA Section 111 Medicare Secondary Payer Mandatory Reporting Liability Insurance (Including Self-Insurance), No-Fault Insurance, and Workers' Compensation

View/Update RRE Profile Information

Version 7.6, 10/07/2024
Note: CMS reserves the right to modify this presentation. To ensure you have the most current version, verify that the version and date on this page match the version and date on the corresponding page of the PDF currently available on <https://www.cms.gov/medicare/coordination-benefits-recovery/mandatory-insurer-reporting>.

Slide notes

Welcome to the Section 111 Coordination of Benefits Secure Website (COBSW) View/Update Responsible Reporting Entity (RRE) Profile Information course.

Slide 2 of 18 - Disclaimer

Disclaimer

While all information in this document is believed to be correct at the time of writing, this Computer Based Training (CBT) is for educational purposes only and does not constitute official Centers for Medicare & Medicaid Services (CMS) instructions for the MMSEA Section 111 implementation. All affected entities are responsible for following the instructions found at the following link:

<https://www.cms.gov/medicare/coordination-benefits-recovery/mandatory-insurer-reporting>.

Slide notes

While all information in this document is believed to be correct at the time of writing, this Computer Based Training (CBT) is for educational purposes only and does not constitute official Centers for Medicare and Medicaid Services (CMS) instructions for the MMSEA Section 111 implementation.

All affected entities are responsible for following the instructions found at the following link: [CMS NGHP Website](#).

Slide 3 of 18 - Course Overview

Course Overview

- RRE ID Profile Information
- View/Update RRE Profile Information
- RRE Information Summary Page
- What Happens Next



Slide notes

This course will review the importance of RRE ID Profile Information, how to view/update your RRE Profile Information (such as contacts and company information), what you will see on the RRE Information Summary page, and how to proceed afterwards.

Slide 4 of 18 - PAID Act

PAID Act

The Medicare Secondary Payer (MSP) policy is designed to ensure that the Medicare Program does not pay for healthcare expenses for which another entity is legally responsible. To aid settling parties in determining this information, Congress has enacted the Provide Accurate Information Directly Act also known as the PAID Act requiring that CMS provide Non-Group Health Plans with a Medicare beneficiary's Part C and Part D enrollment information for the past 3 years.

This information will be provided on the COBSW S111/MRA and offline in the NGHP Query Response File. Additionally, CMS has requested that this solution also include the most recent Part A and Part B Entitlement dates.

**Slide notes**

The Medicare Secondary Payer (MSP) policy is designed to ensure that the Medicare Program does not pay for healthcare expenses for which another entity is legally responsible. To aid settling parties in determining this information, Congress has enacted the Provide Accurate Information Directly Act also known as the PAID Act requiring that CMS provide Non-Group Health Plans with a Medicare beneficiary's Part C and Part D enrollment information for the past three years.

This information will be provided both online, in the BCRS application, and COBSW S111/MRA and offline in the NGHP Query Response File. Additionally, CMS has requested that this solution also include the most recent Part A and Part B Entitlement dates.

Note: To support the PAID Act, the Query Response File will be updated to include Contract Number, Contract Name, Plan Number, Coordination of Benefits (COB) Address, and Entitlement Dates for the last three years (up to 12 instances) of Part C and Part D coverage. The updates will also include the most recent Part A and Part B entitlement dates.

Slide 5 of 18 - RRE ID Information

RRE ID Information

- Should be accurate
- May be changed after Account Setup is complete
- Must be kept up-to-date

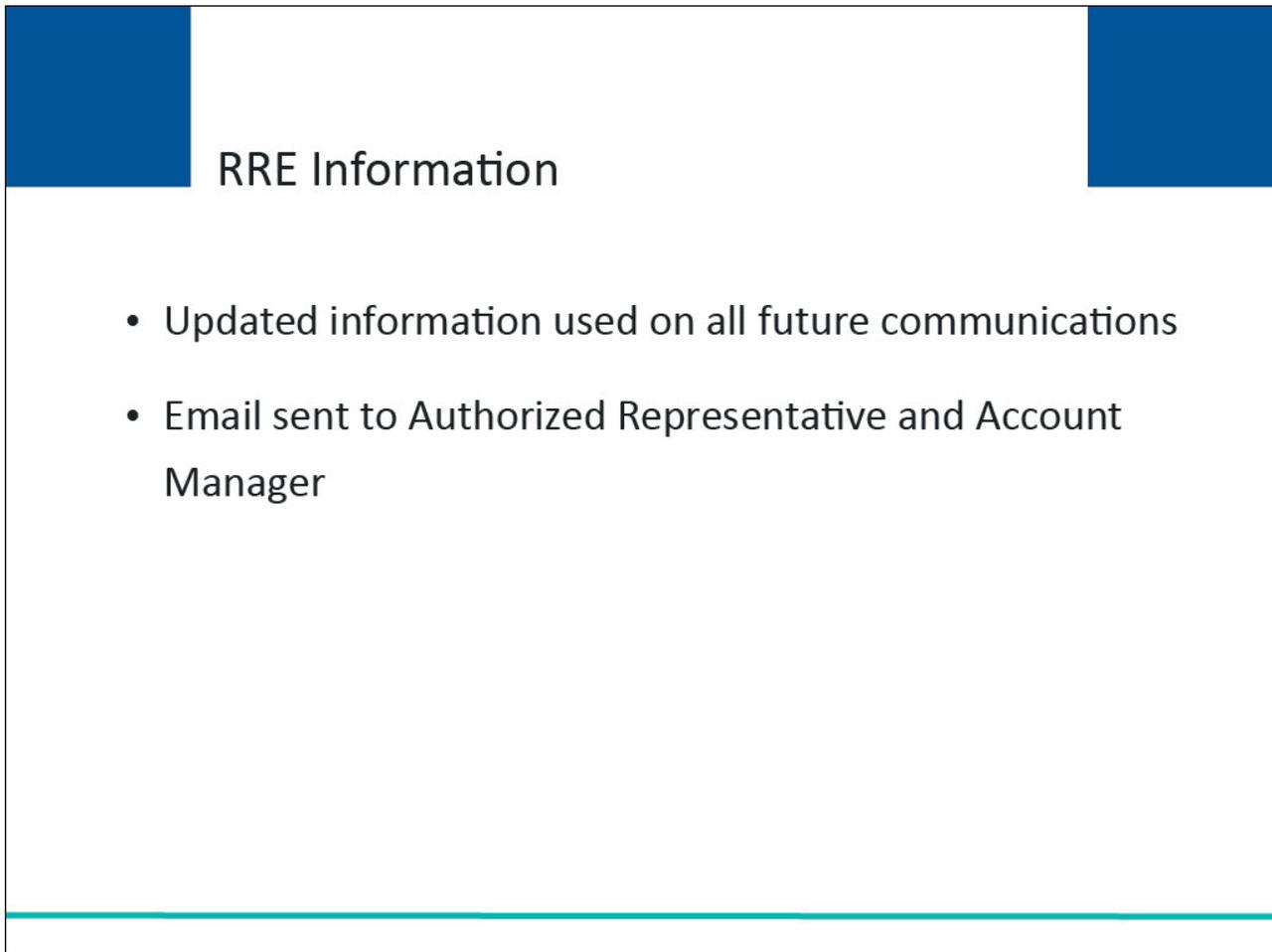
Slide notes

Accurate RRE ID information ensures that Section 111 Mandatory Reporting information is properly recorded.

Information for the RRE ID is initially provided during registration but may also be changed after the Account Setup is complete.

It is important that this information is up to date to ensure that the RRE receives all communications regarding file submission and processing.

Slide 6 of 18 - RRE Information



RRE Information

- Updated information used on all future communications
- Email sent to Authorized Representative and Account Manager

Slide notes

Once the Account Manager has updated the RRE ID profile information, it will be used for all future communications from the Benefits Coordination & Recovery Center (BCRC).

An automated email is generated and sent to the Authorized Representative and Account Manager when RRE ID profile information has been updated.

Slide 7 of 18 - Section 111 Mandatory Reporting Website Usage Warning

Section 111 Mandatory Reporting Website Usage Warning

Unauthorized Access To This Computer System Is Prohibited By Law

This warning banner provides privacy and security notices consistent with applicable federal laws, directives, and other federal guidance for accessing this Government system, which includes: (1) this computer network, (2) all computers connected to this network, and (3) all devices and storage media attached to this network or to a computer on this network.

This system is provided for Government-authorized use only.

Unauthorized or improper use of this system is prohibited and may result in disciplinary action and/or civil and criminal penalties.

Personal use of s

By using this syst

<https://www.imp.cob.cms.hhs.gov/mra/>

- The Government may monitor, record, and audit your system usage, including usage of personal devices and email systems for official duties or to conduct HHS business. Therefore, you have no reasonable expectation of privacy regarding any communication or data transiting or stored on this system. At any time, and for any lawful Government purpose, the Government may monitor, intercept, and search and seize any communication or data transiting or stored on this system.
- Any communication or data transiting or stored on this system may be disclosed or used for any lawful Government purpose.

Privacy Act Statement

The collection of this information is authorized by Section 1862(b) of the Social Security Act (codified at 42 U.S.C 1395y(b)) (see also 42, C.F.R. 411.24). The information collected will be used to identify and recover past conditional and mistaken Medicare primary payments and to prevent Medicare from making mistaken payments in the future for those Medicare Secondary Payer situations that continue to exist. The Privacy Act (5 U.S.C. 552a(b)), as amended, prohibits the disclosure of information maintained by the Centers for Medicare & Medicaid Services (CMS) in a system of records to third parties, unless the beneficiary provides a written request or explicit written consent/authorization for a party to receive such information. Where the beneficiary provides written consent/proof of representation, CMS will permit authorized parties to access requisite information.

Attestation of Information

The information provided is complete, truthful, accurate, and meets all requirements set forth to use this process.

LOG OFF IMMEDIATELY if you do not agree to the conditions stated in this warning.

Print

Accept

Slide notes

To view/update RRE Information, the Section 111 Account Manager associated to the RRE’s account must access the system using the following URL: [Section 111 COBSW](https://www.imp.cob.cms.hhs.gov/mra/).

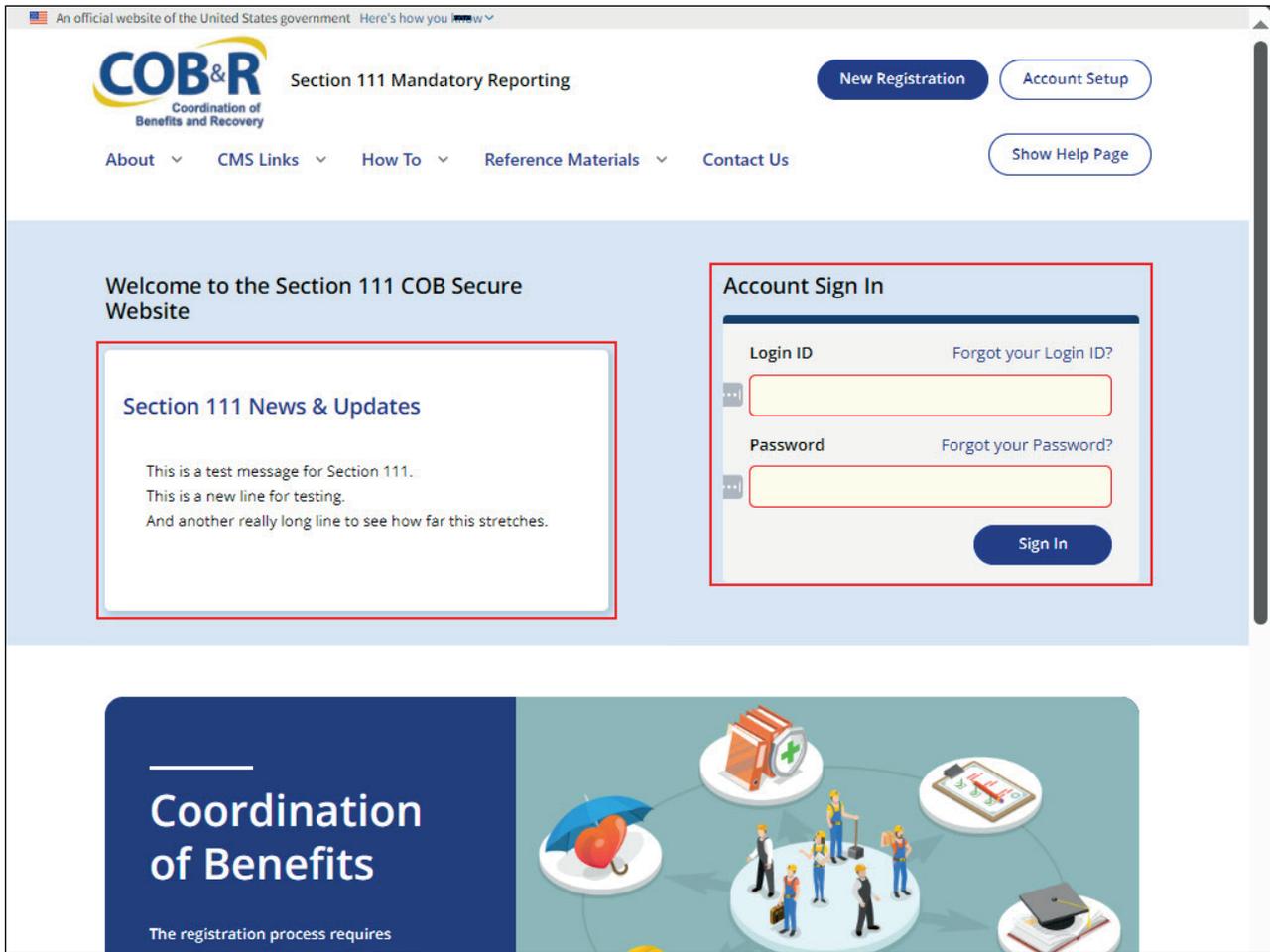
Note: Only Account Managers have the authority to update this information.

After entering the URL, the Section 111 Mandatory Reporting Website Usage Warning Page will appear detailing the Data Use Agreement (DUA).

You may print this page by clicking the Print button in the upper right-hand corner of the page.

Review the Data Use Agreement and click Accept at the bottom of the page.

Slide 8 of 18 - Welcome to the Section 111 COB Secure Website/Sign In Page



Slide notes

The Welcome to the Section 111 COB Secure Website/Account Sign In page will appear.

The Section 111 News and Updates area of the Sign In page may contain important system messages so you should pay close attention to this section each time you access the system.

Enter your Login ID and your Password and then click Sign In.

Slide 9 of 18 - RRE Listing Page

RRE Listing July 29, 2024 at 1:46:48 PM

This page lists all the Responsible Reporting Identification Numbers (RRE IDs) with which you are associated. You can select an individual RRE from the list to see Actions available for the selected RRE ID.

The list may be sorted by selecting the title of the column you wish to sort. Selecting the same column again will reverse the sort order for the column. Clear

The list may be filtered by entering values in the columns you wish to filter. To remove a filter, simply remove the value from the filter row, or select the **Clear** button. Selecting the **Clear** button will remove all filters.

RRE Listing Export

RRE ID ↑↓	Name ↑↓	RRE Status ↑↓	Submission Period ↑↓	Reporting Option ↑↓	Profile Report Status ↑↓	User Role ↑↓	EDI Representative ↑↓	EDI Contact Info
<input type="text" value="RRE ID Filtr"/>	<input type="text" value="RRE Name F"/>	<input type="text" value="RRE Status Fil"/>	<input type="text" value="Submission Period"/>	<input type="text" value="Reporting Optio"/>	<input type="text" value="Profile Report S"/>	<input type="text" value="User Role F"/>	<input type="text" value="EDI Representative Fil"/>	
145691	NGHP Basic	Production	06	Expanded	Delinquent	AM	Fran Williams	(800) 879-4592 FWilliams@bcrcgdit.com
145687	GHP Expanded	Production	02	Basic	Recertified	AM	Lisa Smith	(800) 879-4587 Lsmith@bcrcgdit.com
145688	NGHP DDE	Test	0	DDE	N/A	AM	Izzy Kay	(800) 879-4588 ikay@bcrcgdit.com
145689	GHP Basic	Setup		Basic	N/A	AD	Rose George	(800) 879-4589 Rgeorge@bcrcgdit.com
145690	VDSA	Production	01	Expanded	Not Due	AM	Tim Baldwin	(800) 879-4590

Slide notes

The RRE Listing page will appear. Use the RRE ID links to select the individual RRE ID from the list to see the Actions available for the selected RRE ID.

Slide 10 of 18 - RRE Information Detail Page

An official website of the United States government. Here's how you know.

COB&R Coordination of Benefits and Recovery

Section 111 Mandatory Reporting

Mike Brown () Print Show Help Page

About CMS Links How To Reference Materials Contact Us

Information Detail

July 29, 2024 at 1:47:03 PM

RRE Information Detail

Profile reports must be recertified annually. If the Recertification Due Date has been reached and you have not recertified, verify the RRE information displayed is accurate and click the **Recertify** button at the bottom of this page to recertify.

If the Profile Report contains any inaccuracies or outdated information, click the Edit button to make changes and then click the Recertify button to recertify your account if your recertification is due. Any updates not allowed on the Section 111 COBSW can be made by contacting your EDI Representative.

Profile Report Information

Reporter ID:	10000	Recertification Due Date:	10/08/2022
Profile Report Date:	03/01/2024	Last Recertification Date:	01/21/2024
Profile Changed Date:	03/01/2024	Submission Date:	

EDI Representative

Name: TODD BANNAR

Email: DL-HIT-MSPSC-SPRING_BATCH_SUPPORT@RANDOM.COM

Phone: (410) 842-1404

Slide notes

The RRE Information Detail page will appear. Here you can view all the detailed information for the selected RRE ID. Use the scroll bar on the far right-hand side of the page to view more available information.

Slide 11 of 18 - RRE Listing Page - RRE Information Action

<p>Profile Report Information</p> <p>Reporter ID: 10000 Recertification Due Date: 10/08/2022 Profile Report Date: 03/01/2024 Last Recertification Submission Date: 01/21/2024 Profile Changed Date: 03/01/2024</p>	<p>EDI Representative</p> <p>Name: TODD BANNAR Email: DL-HIT-MSPSC-SPRING_BATCH_SUPPORT@RANDOM.COM Phone: (410) 842-1404</p>
<p>RRE Company Information</p> <p>Reporter Type: GHP Address: 02611 Testing Dr Name: Dynamics Inc Towson, MD 12312 - 12312 Phone: (111) 111-1112 TIN: 36978542 Fax: (410) 555-1632 NAIC: 1111111 Lines of Business: Hospital, Medical, Prescription Drug HRA Records Only: No Unsolicited Alerts: No</p>	<p>Actions</p> <ul style="list-style-type: none">> File Processing Results> Test File Results> Upload File> Designee Maintenance> View Account Activity> New Claim> Claim Listing> Register for DDE> Beneficiary Lookup> TIN Record Maintenance> Remove RRE
<p>Authorized Representative Information</p>	

Slide notes

The Actions links are located midway down the page. Remember, the actions available for each RRE ID may be different.

Slide 12 of 18 - RRE Information Page

Option:
Submission:
Software:

Do you offer network prescription drug coverage to your Active Covered Individuals that may be primary to Medicare Part D? Yes

Submission Dataset Information

The following provides information about the COBC AGNS configuration and the dataset names for file transmittals. Please use this information for setting up Connect:Direct transmissions. All files must be transmitted with a fixed limited and fields should be size delimited.

AGNS	BXGH	For SNA:	For IP:
Account ID:		Node ID:	IP Address: 158.7.99.109
		Net ID: NETGHI	Port Address: 1364
		Appl ID: A08NDM	(default)

	Production Submission Files	Test Submission Files
MSP	PCOB.BA.MRMSP.R145688(+1)	TCOB.BA.MRMSP.R145688(+1)
NON-MSP	PCOB.BA.MRNMSP.R145688(+1)	TCOB.BA.MRNMSP.R145688(+1)
Query Only	PCOB.BA.MRQRY.R145688(+1)	TCOB.BA.MRQRY.R145688(+1)

Recertify
Edit
Back to RRE Listing

Slide notes

If you wish to edit any information, click the Edit button which will open all pages for editing. Make any changes to the necessary pages and click Continue.

Account Managers do not have the authority to change the person named as the RRE’s Authorized Representative, nor the person named as Account Manager.

Additionally, they cannot update the File Transmission Method information except in the following case. NGHP RREs that are currently set up with a file transmission method (i.e., HTTPS, SFTP, or Connect:Direct via CMS EFT) and originally indicated during their Account Setup that they had 500 or fewer annual expected claims, may change from their current file submission method to the Direct Data Entry (DDE) submission method without EDI Representative assistance. The RRE’s Account Manager can make this change on the Section 111 COBSW themselves.

Please see the [Switching to or from DDE CBT](#) for more information.

Slide 13 of 18 - Contact Your EDI Representative

Contact Your EDI Representative



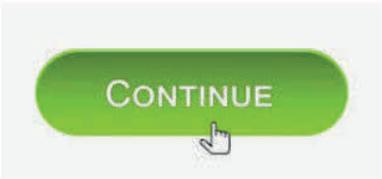
Slide notes

To update the File Transmission Method information, or change your Authorized Representative or Account Manager, you must contact your EDI Representative.

Slide 14 of 18 - RRE Information Page

RRE Information Page

- If changes are not necessary, click the Continue button until the RRE Information displays again



Slide notes

If no changes are necessary, click the Continue button at the bottom of the page until the RRE Information page displays again.

Slide 15 of 18 - What Happens Next

What Happens Next

- RRE profile changed successfully
- Email and update profile report sent to the Authorized Representative
- Authorized Representative reviews, signs, and returns the profile report to the BCRC

Slide notes

Once the RRE profile information has been successfully changed, the system will generate and send an updated profile report and email to the Authorized Representative.

The Authorized Representative must review, sign, and return a copy of the profile report to the BCRC.

Slide 16 of 18 - Course Summary

Course Summary

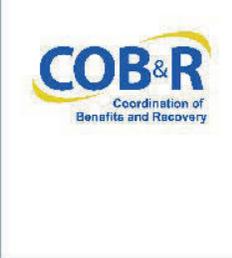
- RRE ID Profile Information
- View/Update RRE Profile Information
- RRE Information Summary Page
- What Happens Next



Slide notes

This course reviewed the importance of RRE ID Profile Information, how to view/update your RRE Profile Information (such as contacts and company information), what you will see on the RRE Information Summary page, and how to proceed afterwards.

Slide 17 of 18 - Conclusion



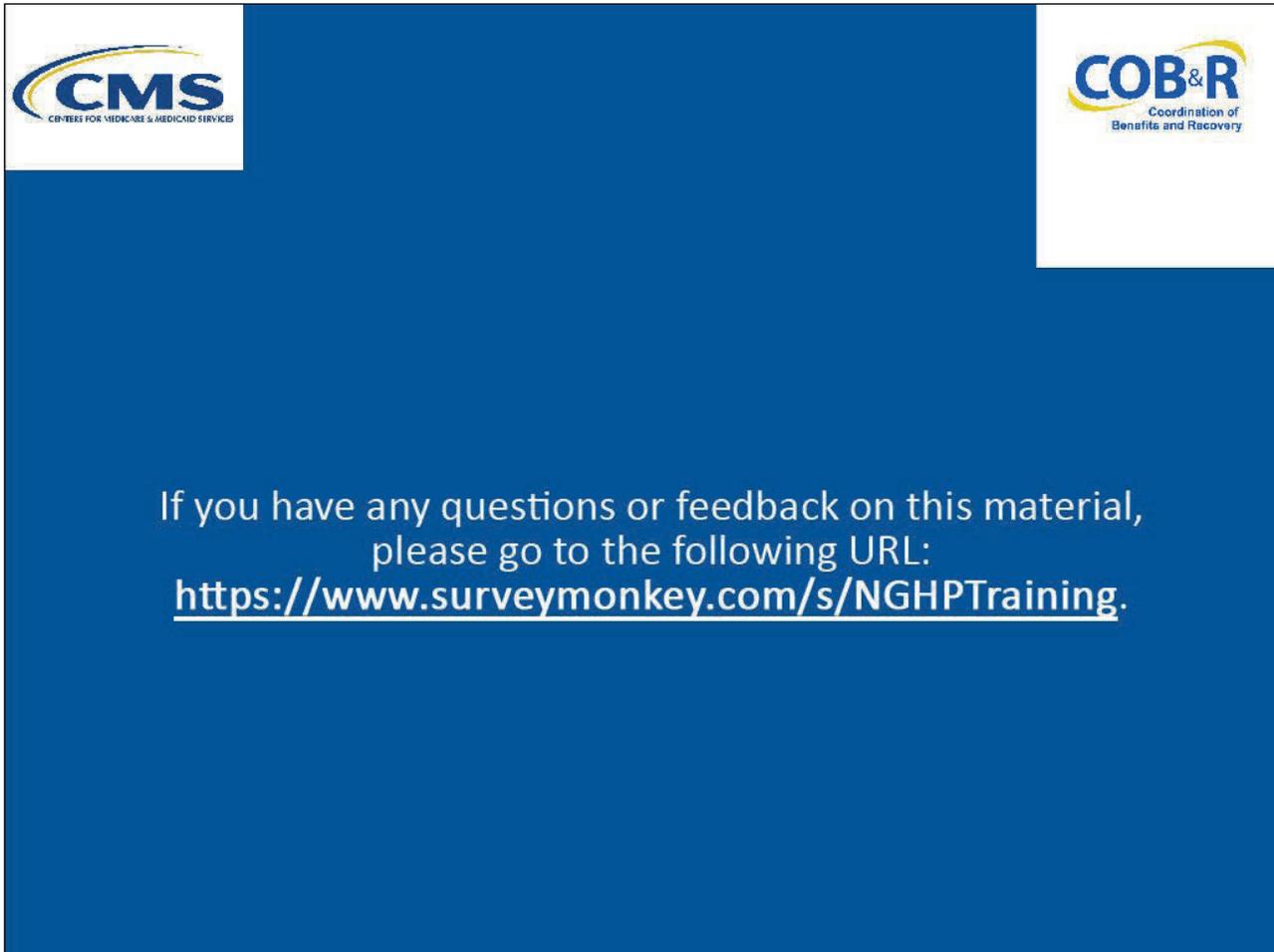
You have completed the COBSW View/Update RRE Profile Information course. Information in this course can be referenced by using the NGHP User Guide’s table of contents. This document is available for download at the following link:
<https://www.cms.gov/medicare/coordination-benefits-recovery/mandatory-insurer-reporting>.

Slide notes

You have completed the COBSW View/Update RRE Profile Information course.

Information in this presentation can be referenced by using the Section 111 COBSW User Guide’s table of contents which can be accessed after logging into the Section 111 COBSW.

Slide 18 of 18 - NGHP Training Survey



The slide features a blue background with two logos in the top corners: CMS (Centers for Medicare & Medicaid Services) on the left and COB&R (Coordination of Benefits and Recovery) on the right. The main text in the center reads: "If you have any questions or feedback on this material, please go to the following URL: <https://www.surveymonkey.com/s/NGHPTraining>."

Slide notes

If you have any questions or feedback on this material, please go to the following URL: [NGHP Training Survey](https://www.surveymonkey.com/s/NGHPTraining).